

REMINDER

5:15 WORK SESSION

7:00 REGULAR MEETING

followed by

CLOSED MEETING



City of Radford Council Agenda
Meeting Number 13 of F.Y. 2015-2016

March 14, 2016 at 7:00 p.m.
10 Robertson St., Radford, VA

5:15 – WORK SESSION – BUDGET
7:00 – REGULAR MEETING

CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION

MINUTES APPROVAL: February 22, 2016 – regular meeting

RESOLUTION: Transit Assurances

PROCLAMATION: John Dalton

REPORT: Radford Chamber of Commerce

OLD BUSINESS: None

CITIZEN COMMENTS ON PUBLIC MATTERS:

(Please state your name for the record – Please limit comments to 3 minutes or less)

NEW BUSINESS:

1. Consider Appropriation Ordinance 1673.22: \$6,410 Litter Prevention and Recycling Program
2. Consider Appropriation Ordinance 1673.23: \$175,000 Title IV-E Foster Care
3. Consider Appropriation Ordinance 1673.24: \$61,000 Federal Adoption Assistance
4. Consider Appropriation Ordinance 1673.24: \$3,941 VML Risk Assessment Grant

CITY MANAGERS COMMENTS
COUNCIL MEMBER COMMENTS

Closed meeting under the Virginia Freedom of Information Act in order to:

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments, under Virginia Code Section 2.2-3711 (A) (1).

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, under Virginia Code Section 2.2-3711 (A) (7)

Adjourn

Future Meetings:

March 28, 2016 - Regular meeting, 7:00 pm

April 11, 2016 – Regular Meeting, 7:00 pm

10 Robertson St.

The "New River" City

February 22, 2016

Radford, Virginia

Regular Meeting Number 12 of Radford City Council, F.Y. 2015-2016

The regular meeting of the Radford City Council was convened at 7:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown, was present and presiding. Other members of City Council present were Mr. Daniel Keith Marshall, Mr. Robert Nicholson and Mr. David Michael Turk.

Others present were as follows:

Mr. David Ridpath, City Manager

Ms. Melissa Skelton, City Clerk

Mrs. Gail Cook DeVilbiss, City Attorney

Following the Pledge of Allegiance, led by Mayor Brown, and a moment of silence was led by Mayor Brown.

MINUTE APPROVALS: On a motion by Mr. Nicholson seconded by Mr. Marshall, that the minutes for February 8, 2016 are approved as presented.

VOTE:

AYES: Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

REPORT

SUBJECT: Radford Transit

SUMMARY: The Radford Transit system is a collaborative partnership between the Federal Transit Administration, Virginia Department of Rail and Public Transportation, Radford University and the City of Radford to provide comprehensive bus passenger service throughout Radford and destinations within the New River Valley. The system has reflected steady growth since 2012. The city contracts with the New River Valley Community Services to operate the 12 bus, 6 route system.

Brian Booth, Transportation Manager for NRVCS, presented an overview of the transit systems, ridership, along with the F.Y. 2017 goals.

Mayor Brown asked about advertising on the buses.

Brian Booth responded that they are working on getting advertisements on the bus.

Mayor Brown asked if they still meet with the University on an annual basis.

Mr. Booth responded they have a monthly subgroup meeting that includes both the City and University.

Mayor Brown asked if he felt optimistic about the State and Federal funding continuing.

Mr. Booth responded he feels they are steady and his understanding from their constituents at DRPT in Richmond that they will continue to receive funding.

Mr. Ridpath added, now that they are apart of the MPO, there were concerns that the City's funding would be reduced, but we actually received more than anticipated.

Mr. Turk asked how much the low gas prices will affect their budget this year.

Mr. Booth said it will help significantly.

Mr. Nicholson mentioned there has been discussion to look at the route design and the need to add routes or discontinue route and if this is something they look at.

Mr. Booth responded that they always monitor the ridership in each area and adjust the service so it fits the need in each area.

Mayor Brown shared in the past he mentioned he advocated forming a citizen advisory committee because they hear from citizens, if the transit had routes into the neighborhoods, there would be more local ridership. The more they can do with their public information offices to keep the public aware that the transit is fulfilling a need

Mr. Nicholson said he has talk with different people also, some who are riding because of physical need, or an economical need and it is nice to know we have the system out there and it is accommodating and people are able to connect not only within our community but with other area transit systems.

CITIZENS COMMENTS:

None

NEW BUSINESS

SUBJECT: Appropriation Ordinance # 1673.21: \$158,896 Extreme Recruiting Grant – Radford DSS

SUMMARY: The Department of Social Services has been selected to receive a grant to assist with child adoption services. The “Extreme Recruiting Grant”, developed by the Foster & Adoptive Care Coalition, focuses on intensive recruitment for permanent placement for youth who have parental rights terminated, have been in the system a long time for an adoptive family, or are at risk of aging out of the foster care system.

Vicky Collins, Radford DSS director, shared they were very excited to receive this grant. She introduced Melissa Almond, supervisor, who oversees the adoptions through their agency. Ms. Collins shared that the agency has been able to find 19 permanents homes for children in the last 2 ½ years. She said that they will be the first public agency in Virginia to administer this program and since Mrs. Almond and her team has been so successful that state will be looking at them as a model as to how to roll it out to other agencies across the state.

Mayor Brown asked where the money actually goes, is it to the adopted families.

Ms. Collins responded that the money will be used to hire a team, whose sole purpose is find a permanent homes for the children.

Mr. Marshall said last time came did an extensive report on what was going on in the city and he remembers her letting them know how difficult it was keeping up with staffing with the growing needs in the City and was wondering with this new program if she was going to have the staff to handle the extra load.

Ms. Collins responded we that they will have a couple extra staff that the grant pays for, as well as Mrs. Almond and herself taking on extra duties, but also will see this team as being effective and it shrinks our case load and it makes it a little easier for existing staff to manage their case load.

Mr. Marshall asked if she knew why the City's poverty rate is above the state average of 11 .5 %, and what we should be doing to turn it around.

Ms. Collins responded that poverty is a complex issue and there are a number of factors that effect this including the number of single parent families is higher than the state average. She shared there is an focus initiative taking place in another localities that is focusing those portions of the communities that are utilizing most of the resources and really looking at what is happening and how to help them get out of poverty. This initiative needs the support of the community at all levels.

Mr. Marshall stated we could use some guidance and help with this area.

Mr. Nicholson added that this type of initiative is a public/private partnership that all work together to look at what be done to help uplift these individuals.

Ms. Collins agreed and said that New River Community College has been a great partnership and being a part of the solution.

Mr. Nicholson shared his appreciation of the staff at Social Services said having been councils

Mayor Brown said there are two things that would like to have City Staff work with them to look at is housing and the increasing population that have needs for their services.

ACTION: Mr. Nicholson made a motion to approve Appropriation Ordinance #1673.21 on its first reading, Mr. Marshall seconded the motion.

VOTE:

AYES: Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

ACTION: Mr. Nicholson made a motion to approve Appropriation Ordinance #1673.21 on its second and final reading, Mr. Marshall seconded the motion.

VOTE:

AYES: Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown
NAYES: None-0

CITY MANAGERS COMMENTS:

Mr. Ridpath stated that we have been through 2 snow storms now and have done well with gas prices being low. The extremely wet ground is causing significant road problems, we are getting a lot of potholes. The crews began patching them today.

CITY ATTORNEYS COMMENTS: None

CITY COUNCIL COMMENTS:

Mr. Marshall asked if all the Planning Commission, IDA, and Recreation meetings are open for the public, along with the minutes and notes.

Mrs. DeVilbiss responded that they were unless they had a closed meeting.

Mr. Marshall made a motion to adjourn the meeting at 7:32 p.m., seconded by Mr. Turk.

VOTE:

AYES: Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown
NAYES: None-0

ATTEST:

Melissa A. Skelton, City Clerk of Council

**City of Radford
Resolution
Transit**

RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION.

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Radford, Virginia:

1. That the City Manager, or his designee, and the City Attorney, are authorized to execute and file an application for Federal assistance on behalf of City of Radford, Virginia with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the City of Radford, Virginia is requesting Urbanized Area Formula Program assistance authorized by 49 U.S.C. § 5307, either alone or in addition to other Federal assistance administered by the Federal Transit Administration and is the Designated Recipient as defined by 49 U.S.C. § 5307(a)(2), and the City of Radford, Virginia has received authority from the New River Valley Metropolitan Planning Organization (NRVMPO) to apply as the Designated Recipient for Urbanized Area Formula Program assistance.
3. That the City Manager and the City Attorney, or their designees are authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a Federal assistance grant or cooperative agreement.
4. That the City Manager, or his designee are authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the City of Radford, Virginia.

Adopted and effective by the City Council of the City of Radford, Virginia, at a regular meeting of the City Council thereof on the 14th day of March, 2015.

Dr. Bruce Brown, Mayor

ATTEST:

Melissa Skelton, City Clerk



**CITY OF RADFORD
PROCLAMATION
GOVERNOR JOHN N. DALTON WEEK**

WHEREAS, John N. Dalton grew up in Radford, practiced law in Radford and raised his family in Radford; and

WHEREAS, John N. Dalton approached all aspects of his life with integrity and principle; and

WHEREAS, John N. Dalton honorably represented Radford in the Virginia House of Delegates for four consecutive terms and one term in the Virginia Senate; and

WHEREAS, John N. Dalton was elected Virginia's first Republican Lieutenant Governor, serving from 1974 through 1978; and

WHEREAS, John N. Dalton was elected Virginia's 63rd governor, serving from 1978 to 1982; and

WHEREAS, Governor Dalton governed Virginia as a business, creating efficiencies in state government and maintaining Virginia on a stable path through difficult financial times for the United States; and

WHEREAS, Governor Dalton played a pivotal role in making Virginia a strong two-party state; and

WHEREAS, Governor Dalton moved Virginia forward with race relations by reaching a settlement with the Federal Government over the desegregation of Virginia's publicly supported colleges and universities; and

WHEREAS, Governor Dalton appointed a secretary of human resources in 1978, who served as both the first African-American and first woman cabinet member in Virginia's history; and

WHEREAS, Governor Dalton strengthened higher education in Southwest Virginia by signing the legislation to establish a veterinary school at Virginia Tech and to change Radford College into Radford University.

NOW THEREFORE BE IT PROCLAIMED, by the Radford City Council, that the late Governor John N. Dalton be recognized, commended, and appreciated for his service to Radford, the region and Virginia by naming March 28 through April 4, 2016 Governor John N. Dalton Week in the City of Radford.

Dr. Bruce E. Brown, Mayor

ATTEST: _____
Melissa Skelton, City Clerk

Adopted: March 16, 2016

APPROPRIATION ORDINANCE

Ordinance Number: 1673.22
1st Reading: March 14, 2016
2nd Reading:

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1673, THE CITY OF RADFORD, VIRGINIA ANNUAL BUDGET FOR THE FISCAL YEAR 2015-2016 AND APPROPRIATE THE SUM OF \$6,410 FOR:

LITTER PREVENTION & RECYCLING PROGRAM

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.

Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

[illegible]

In Balance

The recorded roll call vote was as follows:

FIRST READING:
VOTE:

Dr. Harshberger
Mr. Marshall
Mr. Nicholson
Mr. Turk
Mayor Brown;

SECOND READING:
VOTE:

Dr. Harshberger
Mr. Marshall
Mr. Nicholson
Mr. Turk
Mayor Brown;

MOTION:
SECOND:

MOTION:
SECOND:

ATTEST:

**City of Radford, VA
City Council Action Form**

Date for Council consideration: 3/14/16

Litter Control Grant

Background Information:

The Virginia Litter Prevention and Recycling Grant is used to support the City's efforts to raise awareness and to increase participation in the environmental programs across the City.

Action Requested:

We ask that City Council accept the grant per the conditions set forth in the Statement of Grant Award and to appropriate the funds in accordance with appropriation ordinance #1673.22.

Pros and Cons/Financial Implications:

Pros: Provided a City-wide shred-a-thon; provides the city with Kodiak drop boxes allowing to recycle office paper; and also offsets the recycling drop center, to name a few.

Cons:

Financial impact on the department and City: The grant is for \$6410.00 with no cash match from the Virginia Department of Environmental Quality.

ATTEST: _____
Melissa Skelton, City Clerk

**City of Radford, VA
City Council Action Form**

Date for Council consideration: 03/14/2016

TITLE IV-E Foster Care

Background Information:

Title IV-E pays for maintenance costs of an eligible child in foster care. Federal law defines this as: the cost (and the cost of providing) food, clothing, shelter, daily supervision, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement.

Action Requested:

An additional appropriation of \$175,000.

Pros and Cons/Financial Implications:

Pros: These funds are 100% reimbursable from the State. These funds will be used to provide children with a safe temporary home until their family situation has improved or have been adopted.

Cons: None. The City will be fully reimbursed.

Financial impact on the department and City: The city will upfront the funds and will be reimbursed 100% the following month by the State of Virginia.

**City of Radford, VA
City Council Action Form**

Date for Council consideration: 03/14/2016

Federal Adoption Assistance

Background Information:

The State offers adoptive parents federal Title IV-E adoption assistance maintenance for parents of children who meet Title IV-E eligibility requirements. Many children in need of adoptive placement are unlikely to be adopted within a reasonable period of time due to their special needs without adoption assistance. Adoption assistance provides necessary payments to facilitate adoptions and help provide care for children who have documented special needs by supplementing the resources of adoptive parents.

The justification for receiving additional funds is because the agency has finalized four adoptions in fiscal year 2016 and plans to have two more adoptions finalized before June 30, 2016. In the past two years, the agency has placed several youths with high levels of special needs which requires a higher level of care from the adoptive parents, which increased the cost of the adoption subsidy.

Action Requested:

An additional appropriation of \$61,000.

Pros and Cons/Financial Implications:

Pros: These funds are 100% reimbursable from the Federal Government. These funds will be used to supplement the resources of adoptive parents in order to allow the youths to be adopted in a reasonable period of time.

The increase expenditures for adoption funds should reduce expenditures for Comprehensive Services (which has a local match rate) and, when applicable, Title IV-E funds (which is 100% federal funded).

Cons: None. The City will be fully reimbursed.

Financial impact on the department and City: The city will upfront the funds and will be reimbursed 100% the following month by the State of Virginia with Federal funds.

ATTEST:

**City of Radford, VA
City Council Action Form**

Date for Council consideration: 03/14/2016

K9 Heat Alarm

Background Information:

The K9 Heat alarm is s a temperature monitoring system for use in a canine vehicle. The unit monitors vital components including temperature sensors and vehicle battery voltage. If an alarm condition is detected the unit will activate a S.O.S. Horn Honk signal, siren and light-bar activation and dual window drop.

Action Requested:

An appropriation of \$3,941.

Pros and Cons/Financial Implications:

Pros: Will protect the K 9 officers from a potential fatal incident.

Cons: None. The City will be fully reimbursed.

Financial impact on the department and City: No impact